

UH – SUGAR LAND PARKING PERMIT PROCEDURES

The University of Houston at Sugar Land is now requiring parking permits for those who use our parking lots. The permits will be provided **FREE OF CHARGE** to UH/WCJC students, faculty, and staff. **Permits for Fall 2018 will be issued beginning Wednesday, August 22, 2018 through Friday, September 21, 2018.** Please see instructions below on how to obtain your permit:

- Permits can be picked up Monday - Friday from 8:00am - 5:00pm in the Campus Support Services office (room 101) or in Program Director, Kimberly Williams' office (room 119E). Both offices are located in the George Building.
- Permits can also be picked up Monday - Thursday from 5:00pm - 10:00pm, Friday from 5:00pm - 8:00pm, and Saturday from 9:00am - 5:00 pm at the IT Service Helpdesk (room 304), which is also located in the George Building.

Items required to issue permit:

- Parking Permit form. You can access the form by visiting the link below:
www.uh.edu/sugarland/files/uh-sugar-land-parking-permit-request-form.pdf
- UH Cougar ID or Driver's License
- WCJC ID or Driver's License and copy of current class schedule
- License plate number

*** For UH students, please note that UHSL parking permits are still REQUIRED if you have a Main Campus parking permit as well ***

If you have additional questions, please contact Kimberly Williams, Program Director at UHSL. (713) 743-2932 (phone) or Kwilliams16@uh.edu (email)