

Department of Sociology
Graduate Studies Program
Time Table Guidelines - Fall Internship Cohort

The following is meant as a two-year program time table for students completing an internship. The dates are generally meant to give the student a sense of a timeline at which each stage/step of the internship should be completed in order to finish the MA in the two year period. Depending on the specifics of each internship project, the deadlines may need to be moved up.

First Year – First Term

- December: Finalize decision on which track (thesis or internship). If internship, have an idea of the kind of organization you would be interested in.

First Year – Second Term

- January to March: research organizations and discuss possible fields with several faculty members
- March: finalize internship committee chair
- End of March: finalize agreement with organization and find field supervisor (second committee member)
- End of April: finalize the third department committee member

Second Year – Third term

- August: begin internship
- Mid-October: defend internship proposal
- August to December (may continue to January): Work at internship location and complete 300 hours.

Second Year – Fourth Term

- By Mid-Feb : begin writing internship report , multiple drafts with multiple feedback opportunities
- April 1: final draft to Chair
- April 7: final draft to other 2 committee members
- Third week in April: announce internship defense one week prior to defense
- Last week of April: Last day to defend internship