WELCOME TO YOUR myUH ACCOUNT

myUH is the student portal that you will use to view and manage your admissions progress with the University of Houston. Approximately three days after submitting your Apply Texas application, you will receive a UH confirmation email with your 7 digit *myUH* ID.

Please make sure to add noreply_ADM@bitbucket.uh.edu and uhecomm@uh.edu to your contacts list to prevent our emails from being marked as "spam" or "junk mail". If you do not receive the confirmation email with you UH ID after five days of submitting your Apply Texas application, please make sure to check your "Junk Mail" folder.

The University of Houston will communicate with you via your *myUH* portal and email throughout the admissions process.

Your *myUH* student portal will allow you to do the following:

- Check your application status

- Manage your To Do List

- Pay your Application Fee

- View your admission decision

- Update personal information (email address, mailing address, phone etc.)

Information on how to use *myUH* for Admissions is available in the help guides below.

➢ Log In To Your *myUH* account

➢ Check Your Application Status

➢ Monitor Your To Do List

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LOG IN TO YOUR myUH ACCOUNT

1. Navigate to www.myuh.uh.edu and click **Help me with password**
   If you have already retrieved your password for your *myUH* account, go to step **4**.

2. Enter your 7 digit *myUH* ID and click **Continue**

3. Enter your birthdate (MMDDYYYY) and click **Email New Password**
A temporary password will be sent to the email address displayed at the top of the screen.
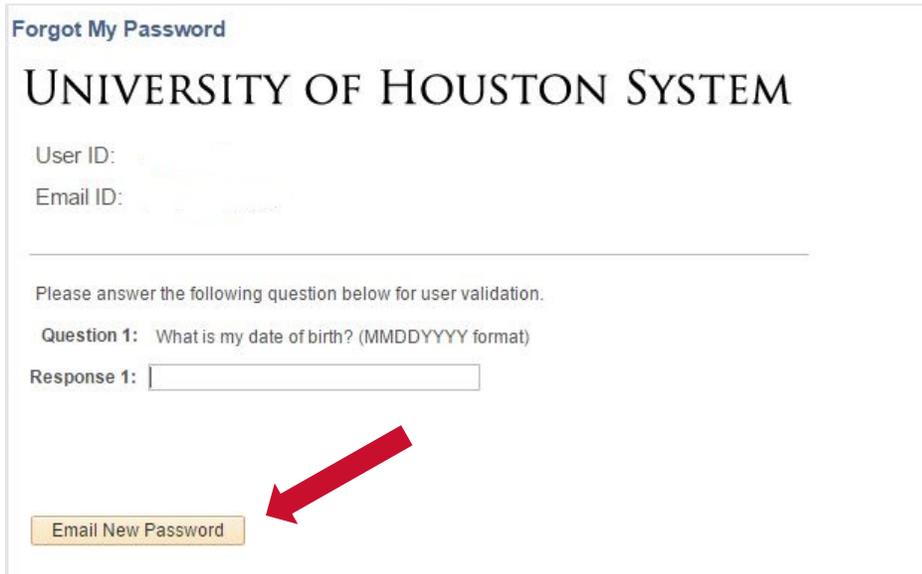
Forgot My Password

UNIVERSITY OF HOUSTON SYSTEM

User ID:

Email ID:

Please answer the following question below for user validation.

Question 1: What is my date of birth? (MMDDYYYY format)

Response 1: [   ]

Email New Password

If you no longer have access to the email displayed at the top of the screen, please contact the UH IT Help Desk at 713-743-1411

4. Navigate to www.myuh.uh.edu
Enter you *myUH* ID and the temporary password and click the **LOGIN** button.

Login to *my*UH

myUH ID (PeopleSoft)

[   ]

LOGIN

Help me with my ID or password

You can also call the help desk at (713) 743-1411 or check out our Frequently Asked Questions.

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CHECK YOUR APPLICATION STATUS

It is your responsibility to monitor the status of your application and submit all required application items.

1. Log in to your *myUH* portal using your *myUH* ID and password.

   Click on the **UH Self-Service** [myUH] icon located on the left side of the page.
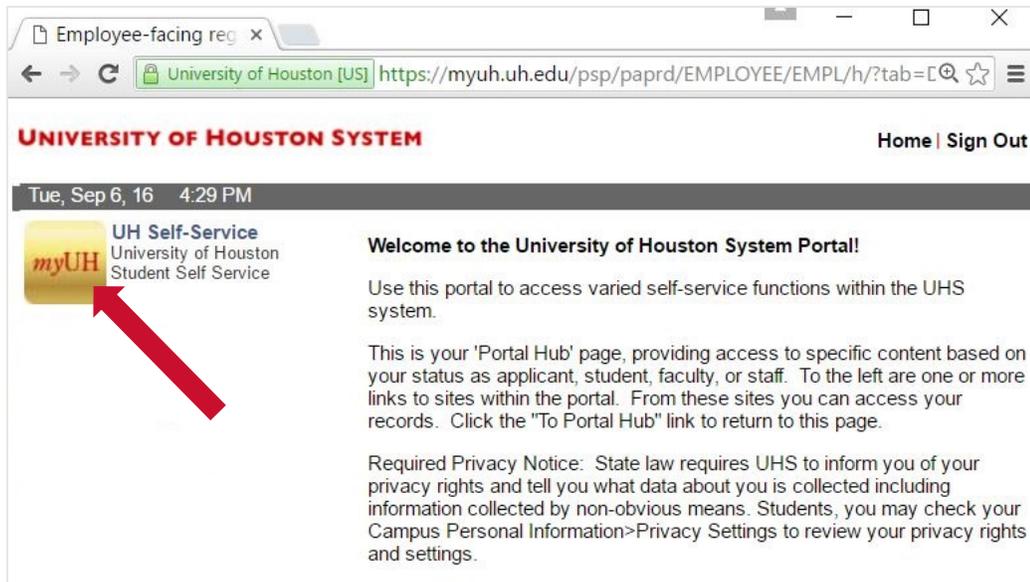
2. Click on **Student Center** to navigate to your Admissions profile.

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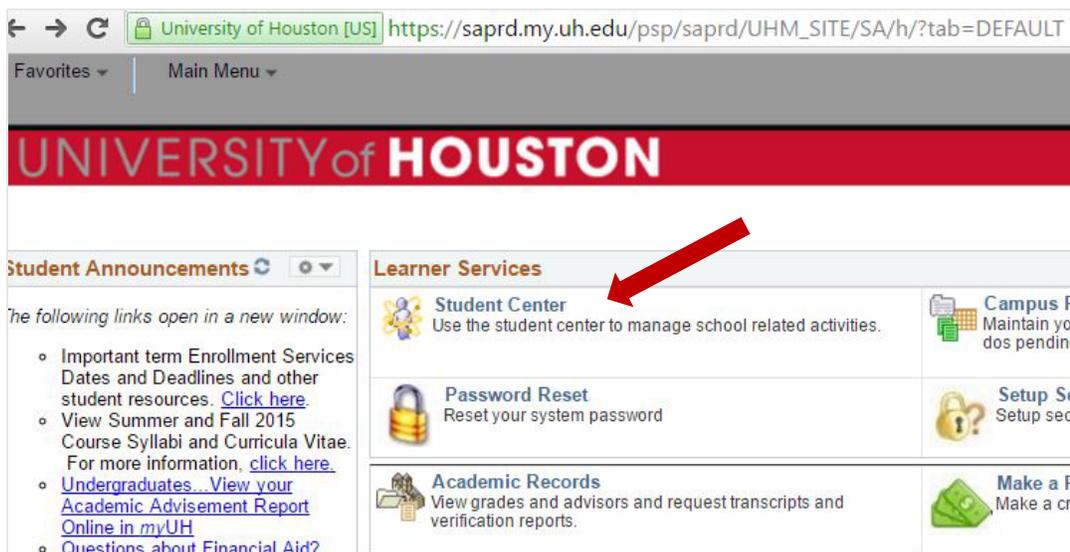
3. From the *Student Center* page, under the **Admissions** header, you can view the status of your application in the box titled *My Applications*.

Incomplete Application Status

In your *My Applications* box, if you have a yellow triangle ⚠ then your application is incomplete. To find out what additional items are missing, click on the **View Status** link or view your **To Do List**

If the application is **incomplete**, additional items required to complete your application will be displayed on the **Application Status** page. The outstanding items will have information describing what additional items need to submitted or completed.

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Complete Application Status

In your *My Applications* box, if you have the green circle ⬤ your application may be complete and ready to be reviewed for an admission decision. It can take 6-8 weeks to render an admissions decision and possibly longer for students applying to any of our impacted majors. Once an admission decision has been made, you will be notified by email and your admission status in *myUH* portal will be updated.

Admissions

| ⚠ Incomplete | ⬤ Complete | ✔ Admitted | ✖ Cancelled |

My Applications

| University of Houston | Engineering Undergraduate | FA 2017 | ⬤ | Complete |

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MONITOR YOUR TO DO LIST

You are responsible for completing the pending items in your *myUH* To Do List. Your To Do List may list items from various offices at the University of Houston. It is important view each **To Do Item Detail** for instructions and details for completing the item. Items that are not completed on the To Do List may prevent you from receiving an admission decision and continuing with the admission process.

Please note: It may take 10-15 business days for received items to be posted to your application and removed from your To Do List on your **myUH** account.

1. Log in to your *myUH* portal using your *myUH* ID and password.

   Click on the **UH Self-Service** icon located on the left side of the page.
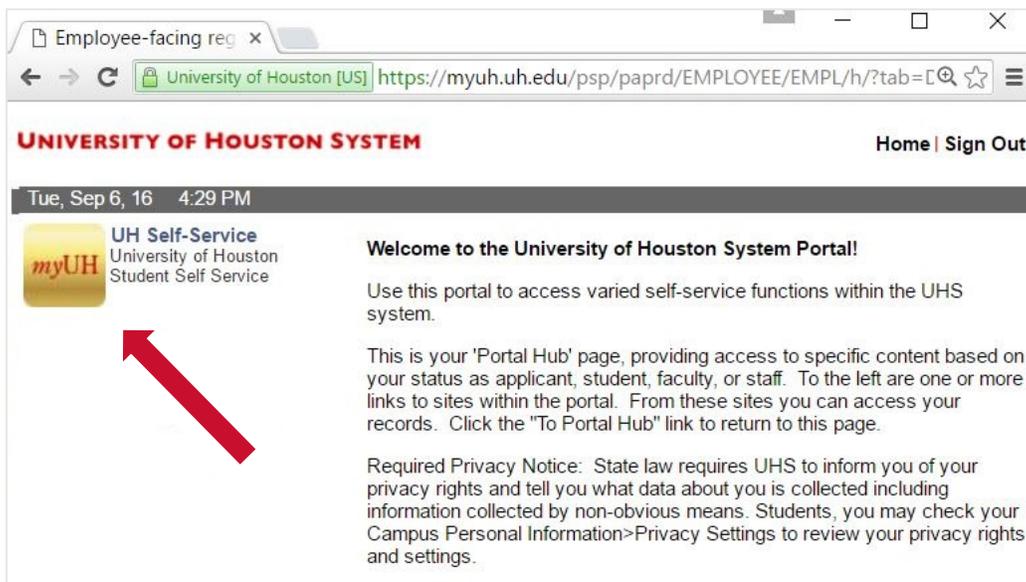
2. From the *Student Center* page you can view the **To Do List** on the right side of the page.

3. To view the details of pending items for your application select **Details/Uploads Documentation** link from your *Student Center*

4. Items listed with the status as **Initiated** are outstanding and need to be completed.
Select an **To Do Item** (link in blue) in your To Do List to see more details.

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5. In the **To Do Item Detail**, each item will have a description that will assist you completing the item. When an item has been completed it will be removed from your To Do List.

    Please note: It may take 10-15 business days for received items to be posted to your application and removed from your To Do List on your *myUH* account**.**

SUBMITTING TRANSCRIPTS

- **Strongly Preferred**: Electronic Transcripts sent by TREx (for Texas Schools) or EDI/SPEEDE

- **Preferred:** Electronic Transcripts from various secure electronic networks: Naviance, Parchment/DocuFide, etc. If the transcript service your school uses is requesting an email address, please use admissions@uh.edu.

- **Other:** If electronic transcript delivery is not an option at your school, please request for official transcripts to be sent by mail in a sealed envelope directly to the UH (see mailing address below)

SUBMITTING TEST SCORES

Test scores (SAT or ACT) should be sent directly to UH from the testing agency. he University of Houston SAT code is 6870 and the ACT code is 4236.

MAILING ADDRESS

Office of Admissions
University of Houston
Welcome Center
4434 University Drive
Houston, TX 77204-2023

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